Please be advised that we are currently accepting applications for a

**Infection Control Nurse**

Attached you will find the position description and qualifications. Applications are accepted on an open competitive basis, and all interested team members are encouraged to apply.

Interested employees should submit their cover letter and resume to Patricia Gaines, Employee Relations Manager by email to pgaines@jchcc.org or by fax to 504-341-0398.

All persons who are not employees should submit resumes and cover letters through our website at jchcc.org at the Employment Opportunities tab.

**Application Closing Date:** Friday, July 11, 2014

If you have any questions or concerns regarding the current job announcement, please do not hesitate to contact me.

**Infection Control Nurse**

Jefferson Community Health Care Centers, Inc., a Federally Qualified Health Center (FQHC) with a mission to provide premiere and comprehensive healthcare, is seeking highly qualified personnel with winning attitudes.

We are currently seeking a seasoned, qualified and responsible person who is diligent and self-motivated for the surveillance, analysis, interpretation and reporting of acquired infections; educating employees about infection prevention; and the development of policies and procedures to insure infection control standards that meet Joint Commission On Accreditation (JCOA), Occupational Safety and Health Administration (OSHA), Centers for Medicaid/Medicare (CMS), Centers for Disease Control and Prevention (CDC) and other nationally organized agencies requirements and guidelines. The Infection Control Nurse reports to the Director of Nursing.

**SUPERVISION EXERCISED:** None

**ESSENTIAL FUNCTIONS:**

- Identifies target populations, analyze trends and risk factors, and design and evaluate prevention control strategies.
• Establishes implements and administers goals, objectives, policies and procedures for infection control.
• Conducts ongoing review of policies, procedures and guidelines to identify infection control discrepancies and implements revisions as necessary.
• Interacts with physicians, nurses, department managers, supervisors and other professional/non-professional staff members to provide resource information, resolve infections control problems and identify new opportunities to improve service and reduce costs.
• Report all cases of communicable diseases to the appropriate authorities and maintain records.
• Ensures compliance with all regulatory agency standards.
• Participates in Quality Assurance activities which includes but, not limited to, participation on key committees aimed at quality improvement and infection prevention and control.
• Develops performance improvement plans based on the prior year activities and national and local statistical data under the direction of the Chief Medical Officer.

EDUCATION: Requires a current RN license with BSN preferred or Masters in Public Health (MPH) degree from a four-year college or university.

REQUIREMENTS: Four or more related years of experience and/or training preferably in a public health environment.

KNOWLEDGE:

• Knowledge of infection control and prevention strategies and methods.
• Knowledge of data collection and analysis.
• Knowledge of current epidemiological studies and resources for information.

SKILLS:

• Excellent communications and problem solving skills designed to meet the challenges of the fast paced healthcare industry.
• Proven, successful, progressively, responsible leadership, management and execution skills and experience.
• Flexibility to adapt to changes/challenges in organizational strategy, priorities, directions and overcome resistance to change.
• Excellent interpersonal skills and the ability to communicate and negotiate with all disciplines, clients, and key stakeholders at all levels.
• Advanced computer skills in Microsoft Office Suite products and other systems.

ABILITIES:

• Ability to work effectively with a variety of people in a team environment
• Ability to multi-task, prioritize and work under deadlines
• Ability to communicate clearly and effectively
PHYSICAL/MENTAL DEMANDS:

The physical requirement and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This position requires the manual dexterity sufficient to operate phones, computers and other office equipment. The position requires the physical ability to kneel, bend and perform light lifting. This person must have the ability to write and speak clearly using the English language to convey information and be able to hear at normal speaking levels both in person and over the telephone. Specific vision abilities required by this job include close vision, depth perception and the ability to adjust focus.

ENVIRONMENTAL/WORKING CONDITIONS: Generally, the working conditions are good with little or no exposure to extremes in health, safety hazards and/or hazardous materials. This person must have the ability to travel as required to work with staff.

Salary based on experience and qualifications

Position Reports to the Director of Nursing

Please send a cover letter and resume to careers@jchcc.org