



P.O. Box 2490
Marrero, LA 70073
(504) 762-8900

JOB TITLE: General Dentist
DEPARTMENT: Dental
REPORTS TO: Dental Director (Chief Dental Officer)
FLSA STATUS: Exempt

GENERAL SUMMARY OF DUTIES: Provides professional practice time, attention and energies to the practice of dentistry and the reasonable administrative demands of the position.

SUPERVISION EXERCISED: Direct and indirect supervision of designated professional staff;

ESSENTIAL FUNCTIONS:

1. Examines individuals requesting care, diagnoses their dental/oral conditions, prescribes and carries out an appropriate dental/oral treatment, or refers individuals for specialty consultation or treatment in conformance with approved clinical protocols and guidelines.
2. Accurate and complete patient care documentation in electronic medical record
3. Educates individuals about preventive health
4. Develops a complete treatment plan according to evidence based practices
5. Assist with the implementation of Dental Department policies, procedures and protocols
6. Provides consultation to the Board of Directors regarding dental and oral health issues
7. Travels when necessary to fulfill the clinic's needs and attends meetings as necessary
8. Serve as a leader within the Dental Department to assist in increasing work flow and productivity, assisting with personnel matters, participate in work place safety, and assisting with interventions aimed at improving clinical performance outcomes
9. Assist with marketing dental services at all clinic locations
10. Works collaboratively with the medical team to integrate comprehensive primary preventive health services

QUALIFICATIONS: **Licensed to practice dentistry in the State of Louisiana.** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and/or ability required. Computer skills are needed because the Dentist will maintain and process patient records in an electronic environment.

EDUCATION/EXPERIENCE: Graduating from an accredited dental school; Completion of an accredited general practice residency program preferred; Minimum of five (5) years clinical experience preferred; Excellent interpersonal and written communication skills required; Ability to maintain appropriate clinical privileges required, hospital privileges; FTCA coverage or private professional malpractice insurance obtainable. BLS, ALCS (preferred). Eligible to administer Nitrous Oxide/Oral Sedation if the site permits and required.

LANGUAGE SKILLS: Ability to read, analyze and interpret common scientific and technical journals, financial reports and legal documents; Ability to respond to common inquiries or complaints from customers, regulatory agencies or members

within the business community; Ability to write speeches and articles for publication that conform to prescribed style and format; Ability to effectively present information to top management, public groups and/or the Board of Directors.

MATHEMATICAL SKILLS: Ability to work with mathematical concepts such as probability and statistical inference. Ability to apply concepts such as fractions, percentages, ratios and proportions to practical solutions.

REASONING ABILITY: Ability to define problems, collect data, establish facts and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

CERTIFICATES, LICENSES, REGISTRATIONS: Unrestricted license to practice dentistry in the State of Louisiana; Current CPR (BLS) certifications; Medicaid provider number; ACLS preferred. Board certified in specialty, if applicable.

PHYSICAL DEMANDS:

The physical requirement and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions, with proper medical documentation/clearance, if applicable.

While performing the duties of this job, the employee is regularly required to sit; use hand to finger; handle, or feel; and talk or hear. The employee frequently is required to reach with hands and arms. The employee is occasionally required to stand and walk. The employee must occasionally lift and/or move up to 10 pounds.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

This job description includes the major duties and responsibilities of the job but is not inclusive of every task inherent in the job. In addition, it may be occasionally necessary for employees to be assigned tasks not specifically covered by their permanent assignment. Employees will be expected to comply with reasonable requests from their supervisor.

I have read and understand the job description for this position. I agree to abide by all the duties and responsibilities for the job including any reasonable request from my supervisor. I also understand that I will be evaluated based on these job specific performance standards.

Employee

Date

Dental Director

Date

Employee Relations Manager

Date

Chief Executive Officer

Date